

# Emerald Lakers Basketball Club Incorporated

## Annual General Meeting Minutes

Association Number: A0019400C

Date: Monday 15 December 2025

Time: 7:29pm – 8:17pm

Venue: Emerald Primary School Stadium

Type of Meeting: Annual General Meeting (AGM)

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### 1. Opening of Meeting

The meeting was opened at 7:29pm by Ben Kewish, who chaired the meeting for the opening business.

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### 2. Attendance

Members Present (in person):

40+ voting members (attendance register completed and retained with club records).

Proxies:

33 valid proxy appointments were received prior to the commencement of the meeting and accepted by the Chair.

Guests:

Basketball Victoria representatives:

- Tony Henry, Basketball Victoria – Integrity
  - Chris Gorrie, Basketball Victoria – Community
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### 3. Quorum

The Chair confirmed that a quorum was present in accordance with the Rules of the Association, with members attending in person and by proxy.

Meeting declared duly constituted.

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### 4. Previous Minutes

It was noted that no minutes from the previous general meeting were available for confirmation at this AGM.

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## 5. Reports

### 5.1 President's Report

It was noted that the Outgoing President's Report was provided to members via email prior to the AGM and will be attached to these minutes as part of the official record.

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### 5.2 Financial Information

The Chair provided an overview of the club's financial position.

Members were advised that:

- Profit and Loss information had been circulated to members via email
- The Chair read out the Profit and Loss figures during the meeting
- The committee intends to improve the clarity and transparency of financial reporting going forward, with a focus on accountability and reinvestment into the club

No resolution was required or put to the meeting in relation to the financial information.

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## 6. Election of Committee

The Chair declared all committee positions vacant in accordance with the Rules and advised that nominations had been received in advance of the AGM.

It was confirmed that only one nomination had been received for each of the ten available positions. These nominations had been received 8 days prior to the AGM, Sunday 7<sup>th</sup> of December, with nominator, second, and acceptance signatures – as per club constitution.

In accordance with the Rules, the following members were declared elected unopposed:

#### Office Bearers

- President: Ben Kewish
- Vice President: Wei Choong
- Secretary: Alicia Thompson
- Treasurer: Dean Prouse

#### Ordinary Committee Members

- Lisa Jackson
- Eleanor Cullen
- Vanessa Moran

- Chris Harvey
- Luke Hill
- Jason Goodwin

The outgoing committee formally stepped down via email issued to members at approximately 6:00pm on the day of the AGM.

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## 7. Transfer of Chair

With the consent of members and acknowledgment from Basketball Victoria representatives, the Chair was formally transferred to Ben Kewish as the newly elected President.

No objections were raised.

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## 8. Special General Meeting

The Chair advised that the previously proposed Special General Meeting (SGM) would not proceed.

A show of hands was called to determine the view of the meeting.

The Chair declared that the motion not to proceed with the SGM was carried by a clear majority of members present.

It was further noted that email communication had occurred with the original SGM requisitioners, confirming that the circumstances which led to the requisition had been addressed and that the SGM was no longer required.

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## 9. Constitution and Governance Review

Members discussed the future review of the club's constitution.

The Chair advised that:

- The committee intends to adopt a Basketball Victoria aligned model constitution
- A working group will be established to undertake member consultation
- Key focus areas include child safety, membership definitions, voting rights, use of technology, and modern governance practices

- A General Meeting will be convened in the future to formally vote on a resolution for the new constitution
- Any adopted constitution will be lodged with Consumer Affairs Victoria

Basketball Victoria advised that governance workshops and support will be available through Knox Basketball.

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## 10. General Business

The following matters were discussed and noted:

- Re-engaging former members and club alumni, including life members
- Strengthening club identity and culture beyond individual teams
- Female player retention, particularly at U16 level
- Exploring participation and collaboration across other associations
- Improving recognition, celebration, and historical acknowledgement within the club
- Developing a complete and accurate membership register
- Restructuring presentation night to better support inclusion and player experience
- Introducing feedback mechanisms via the club website, including anonymous submissions and surveys

No formal resolutions were proposed under General Business.

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## 11. Forward Planning

Members were advised that:

- The first committee meeting will be held on 2 January 2026
  - Initial meetings will focus on planning, timelines, and governance foundations
  - Meetings will be open where appropriate, with agendas circulated in advance
  - Sponsorship opportunities will be explored, subject to council approval where required
  - Club milestones including the stadium's 10-year anniversary and the club's 40-year anniversary were noted
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## 12. Acceptance Statement

The President delivered an acceptance statement outlining a commitment to transparency, inclusion, community engagement, and rebuilding trust within the club.

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### 13. Close of Meeting

There being no further business, the meeting was closed at 8:17pm.

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### Signatures

These minutes are a true and correct record of the proceedings of the Annual General Meeting.

**Signed as a true and correct record:**

**President:**

Name:

Ben Kewish

Date:

15/12/2025

**Secretary:**

Name:

Alicia Thompson

Date:

15/12/2025

### Attachments (Club Records)

- Attendance register
- Proxy register
- Financial information circulated to members
- Outgoing President's Report